

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>15 June 2015</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>July 2015 – February 2016</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: July 2015 – February 2016.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: July 2015 – February 2016

Updated 04.06.15



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **July 2015 – February 2016** is outlined on the following pages.

\* *Key:*

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Period: July 2015 – February 2016

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Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>JULY 2015</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  - Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  20 July 2015
2	<b>Constitutional Changes – Scrutiny Procedure Rules (O)</b>  Approval and recommendation to full Council.	Implementation of the recommendations would result in constitutional changes which can only be approved by full Council after consideration by the Executive.	Deputy Chief Executive	Lynn Ball Head of Function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		The Executive  20 July 2015  29 September 2015
3	<b>Annual Report – Statutory Director of Social Services (S)</b>  Endorsement of report for submission to Council.	This is a public report on the performance and priorities of Social Services within the Council's statutory arrangements. It is expected that there is ownership and understanding of the work programme, successes and challenges across the Council's work. It would not be appropriate, considering the public requirement, that the report is restricted to the	Community	Gwen Carrington Director of Community  Cllr Aled Morris Jones	6 July 2015	The Executive  20 July 2015

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	attention of the portfolio holder only.					
4	<p><b>Council Housing Development Strategy 2015 – 2020 (S)</b></p> <p>Approval of strategic direction.</p>	Decision to be taken by the full Executive (unless powers will be deputised to the new Housing Services Board), links to the HRA business plan which is a statutory document.	Community	<p>Shan L Williams Head of Housing Services</p> <p>Cllr Aled Morris Jones</p>		<p>The Executive</p> <p>20 July 2015</p>
5	<p><b>Housing Services Board (S)</b></p> <p>To consider governance model to include Housing Revenue Account.</p>	Decision to be taken by the full Executive as it relates to the governance of the new Housing Services Board being established.	Community	<p>Shan L Williams Head of Housing Services</p> <p>Cllr Aled Morris Jones</p>		<p>The Executive</p> <p>20 July 2015</p>

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6	<p><b>Transformation of Adult Social Care - Llangefni Extra Care</b></p> <p>Seek approval for the release of Council land to be used for Extra Care and the terms of that release.</p>	Decision to be taken by the full Executive as it relates to the release of Council land.	Community	<p>Alwyn Jones Head of Adults' Services</p> <p>Cllr Aled Morris Jones</p>		<p>The Executive</p> <p>20 July 2015</p>	
7	<p><b>Transformation of Adult Social Care -Haulfre, Llangoed</b></p> <p>To consider work and costs required and associated implications.</p>	Decision to be taken by the full Executive as it affects both future service delivery and could have an impact upon budgets.	Community	<p>Alwyn Jones Head of Adults' Services</p> <p>Cllr Aled Morris Jones</p>		<p>The Executive</p> <p>20 July 2015</p>	
8	<p><b>Lowering the admission age for Ysgol Llanfairpwll and Ysgol Goronwy Owen (O)</b></p> <p>Final decision.</p>	The approval of the full executive is sought as the portfolio holder is the Chair of Governors at one of the schools.	Lifelong Learning	<p>Delyth Molyneux Head of Learning</p> <p>Cllr Kenneth P Hughes</p>		<p>The Executive</p> <p>20 July 2015</p>	

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9	<b>Libraries Service Review (S)</b>  To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	6 July 2015	The Executive  20 July 2015	
10	<b>Cultural Services Review (S)</b>  To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	7 July 2015	The Executive  20 July 2015	
11	<b>Youth Service (S)</b>  To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	7 July 2015	The Executive  20 July 2015	

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12 <b>Schools Modernisation</b>  Holyhead Area: Full Business Case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Lifelong Learning	Dr Gwynne Jones Chief Executive  Cllr Kenneth P Hughes		The Executive  20 July 2015	
13 <b>Installation of renewable energy measures at Amlwch Leisure Centre</b>  To delegate authority to the Head of Service to progress the development and implementation of the proposals.	The approval of the Executive is sought to ensure transparency and accountability (in line with the Council's voluntary Community Benefit Contribution Strategy)	Sustainable Development	Dylan J. Williams Head of Economic & Community Regeneration  Cllr Ieuan Williams		The Executive  20 July 2015	
<b>SEPTEMBER 2015</b>						
14 <b>Safeguarding Arrangements for Vulnerable Adults (S)</b>  Progress report.	Social Services and Housing Portfolio Holder.	Community	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones	15 September 2015	Delegated decision  September 2015	

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15	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  21 September 2015	
16	<b>Annual Performance Report (Improvement Plan) 2014/15 (S)</b>  Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework - a collective decision is required to make a recommendation to the full Council.	Deputy Chief Executive	Deputy Chief Executive  Cllr Alwyn Rowlands		The Executive  21 September 2015	29 September 2015
17	<b>Corporate Scorecard – Quarter 1, 2015/16 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Deputy Chief Executive	Deputy Chief Executive  Cllr Alwyn Rowlands	14 September 2015	The Executive  21 September 2015	
18	<b>2015/16 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones	14 September 2015	The Executive  21 September 2015	

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19	<b>Common Allocations Policy (S)</b>  Adoption of new Common Allocations Policy.	This is a matter for the full Executive to decide as it involves a key Council policy.	Community	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  21 September 2015	
<b>OCTOBER 2015</b>							
20	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  19 October 2015	
21	<b>Schools Modernisation - North West Anglesey Area (Llannau)</b>  Full Business Case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Lifelong Learning	Dr Gwynne Jones Chief Executive  Cllr Kenneth P Hughes		The Executive  19 October 2015	
22	<b>Schools Modernisation – Rhosyr Area</b>  Formal Consultation	Executive decision required to decide the final configuration of schools in the area.	Lifelong Learning	Dr Gwynne Jones Chief Executive  Cllr Kenneth P Hughes	14 September 2015	The Executive  19 October 2015	

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23 <b>Weekly waste collection – options appraisal re 3 or 4 weekly collections (S)</b>  Agreement on future option.	A decision is sought from the full Executive as this matter would involve a significant change to working practice.	Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr J Arwel Roberts	TBC	The Executive  19 October 2015	
<b>NOVEMBER 2015</b>						
24 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  30 November 2015	
25 <b>Corporate Scorecard – Quarter 2, 2015/16 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Deputy Chief Executive	Deputy Chief Executive  Cllr Alwyn Rowlands	16 November 2015	The Executive  30 November 2015	
26 <b>2015/16 Revenue and Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones	16 November 2015	The Executive  30 November 2015	

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<b>DECEMBER 2015</b>						
27	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  14 December 2015
<b>JANUARY 2016</b>						
28	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  25 January 2016
<b>FEBRUARY 2016</b>						
29	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  8 February 2016

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